

The new IT System for managing EED grants based on Microsoft Dynamics and Power Apps for European Endowment for Democracy

Questions and Answers
to the Invitation for EOI

Date: 19th April 2024

This document contains questions posed by the prospective tenderers regarding the Invitation for Expressions of Interest (“Invitation for EOI”) in a tender for a new IT System for managing EED grants based on Microsoft Dynamics and Microsoft Power Apps for European Endowment for Democracy (“EED”). EED’s answers are provided. This document should be read in conjunction with the original Invitation for EOI and constitutes an integral part of the tender dossier. All the confidentiality rules apply accordingly.

Question 1:

We, at *** a UK based company, are interested in applying to the tender for The new IT System for managing EED grants based on Microsoft Dynamics and Power Apps for European Endowment for Democracy.

May I inquire whether an English company is eligible to participate in the tender process?

Answer 1:

A UK-based company is not eligible to participate in this tender.

Question 2:

We would be a consortium of an US-American Microsoft Gold Partner and a German based Microsoft Partner. We would share responsibilities and work in a team.

Only the US-American Partner would meet the requirements you have listed in your document. We, the German partner, will not meet them.

We would be taken part in meetings in Brussels and be coordinating with our American partner all activities.

Our question: Would you accept such a consortium?

Answer 2:

Please note, that in the case of consortia the requirements a), b) c) and j) listed in the chapter 8.1, point 6 of the Invitation for Expressions of Interest are to be met individually by all the consortium members and the remaining ones – jointly by the consortium. If the German and the American partners separately meet the requirements indicated for each consortium member and the whole consortium meets jointly the remaining requirements, then such a consortium will be accepted. EED requires in that case that the German partner is the consortium leader and will be issuing all the invoices for EED.

Question 3:

You have indicated 250.000 as the volume of reference projects. Would this be meant as an indication of the volume you expect for this project?

Answer 3:

The expected value of the project is 400,000 euro (excl. VAT).

Question 4:

We understand that payment will be made after each phase has been successfully implemented. Is this correct?

Answer 4:

As per clause 9.2. of the key provisions of the contract to be signed with the Contractor (chapter 9 of the Invitation for Expressions of Interest) the payment for each phase will be made within a set number of days after the EED's acceptance of the deliverables for that particular phase.

Question 5:

Criteria confirmation: Requirement of Certified Project Manager with working knowledge and experience PMI-ACP, Agile P2P or similar who will manage the project. Is this a mandatory requirement? If yes, can Price 2 Foundation or APMG Praxis certifications be acceptable? Also, can the certifications come from partner organisations?

Answer 5:

The project is to be implemented using agile project management methodology as per chapter 7. of the Invitation for the Expressions of Interest, and therefore the Project Manager should hold an up-to-date agile project management certificate. Project Managers with certificates in traditional waterfall project management methodologies do not meet the requirement. Please note that some of the certificates (e.g. PRINCE2 Foundation) are designed for project team members and not for Project Managers, who should hold higher level certificates (e.g. PRINCE2 Practitioner).

It is not clear what you mean by 'partner organisations' but in the case of consortia that requirement must be met jointly by the consortium.

Question 6:

Criteria Confirmation: Hold Microsoft Solutions Partner for Business Applications designation (badge). Again, is this requirement mandatory or good to have? Also, can this certification come from partner organisations?

Answer 6:

All the requirements listed in chapter 8.1, point 6 of the Invitation for Expressions of Interest are obligatory.

It is not clear what you mean by 'partner organisations' but in the case of consortia the requirement to hold Microsoft Solutions Partner for Business Applications designation (badge) must be met jointly by the consortium.

Question 7:

What specific rationale underlies EED's selection of Dynamics 365 & PowerApps?

Answer 7:

It's the EED's corporate technology policy to use MS Dynamics 365 & PowerApps in this project.

Question 8:

Could you please confirm if it would be acceptable to provide the curriculum vitae of the project managers in Dutch?

Answer 8:

As per point 2, chapter 8.1. of the Invitation for Expressions of Interest the EOI must be written legibly in English and that requirement applies to all the attachments. Furthermore, as per clause 10.1. of the key provisions of the contract to be signed with the Contractor (chapter 9 of the Invitation for Expressions of Interest) the Project communication language will be English.

– End of Questions and Answers to the Invitation for EOI 19/04/2024 –
